



JOB INFORMATION SHEET

Required – Fill out completely. A signed PO identifying the project and matching material requirements.

A. Project Type: Public Private Renewable Energy ___ New Construction ___ Improvement

Hanes Estimated Amount of Job: Start Date: Approx. Completion Date:

B. Project Description:

C. Customer Information:

Company Name: Contact Name: Email:
Physical Address: City: State: Zip: Phone:

D. Customer's Relationship to Job: Owner General Contractor Subcontractor Other (please specify)

Is the customer installing the materials? Yes No

E. Job Information:

Project Name:
Physical Address: City: State: Zip:

F. Project Owner/Awarding Authority:

Owner's Name: Contact Name:
Email:
Physical Address: City: State: Zip: Phone:

G. Lending Company: (CA & AZ only):

Company Name: Contact's Name:
Email:
Physical Address: City: State: Zip:

H. General Contractor:

Company Name: Contact's Name: Email:
Physical Address: City: State: Zip: Phone:

I. Surety Information:

Surety Name: Bond #: Contract :
Physical Address: City: State: Zip: Phone:

Materials Description:

Customer Name and Title: Date :

*****COPY OF THE EXECUTED PAYMENT BOND MUST BE FURNISHED FOR MATERIALS ORDER OVER \$100,000.00*****

PLEASE FORWARD THIS COMPLETED FORM AND BUYER-SIGNED QUOTE TO YOUR CREDIT REPRESENTATIVE